

**DRAFT**

**ENVIRONMENTAL HEALTH SPECIALISTS**

**BOARD MEETING**

March 13, 2001

Roll Call: Barry Burnell, Chairman  
Jean Hughes  
Bob Erickson

Also Present: Thomas E. Limbaugh, Bureau Chief  
Dee Ann Randall, Administrative Secretary  
Marcie McGinty, Bureau Continuing Education Secretary

The Board members met the examination candidates at 9:30 a.m.

Chairman Barry Burnell called the meeting to order at 9:35 a.m.

Moved by Jean Hughes, seconded by Bob Erickson and carried that the minutes of the October 24, 2000 board meeting be approved.

**BUREAU STAFF**

**Mr. Limbaugh reviewed the financial report with the Board. Their cash balance as of March 12, 2001 is \$-3,198.00. Legal fees are now direct charged to the board as determined by the reports submitted from the Attorney General's Office and Naylor & Hales.**

**Mr. Limbaugh requested that the Board complete the budget request form, asking for input in preparation for the FY2003 budget. The Board completed the form with no additional programs, meetings or requests being submitted.**

**Mr. Limbaugh informed the Board that their proposed rule changes have been approved by both the House and Senate and will be effective upon concurrent resolution.**

**The Board discussed possible options for bringing their negative cash balance into a positive balance. The Board will submit a law change to increase the fee cap and, if passed, an increase in the renewal fee will be discussed at that time. Changing the law from a title to a practice act was also discussed. Barry Burnell will research other groups and agencies that might support changing the law from a title to a practice act. Bob Erickson will contact NEHA and ask if they can provide him a list of the states that require licensing of environmental health specialists. Currently the Board knows that Alaska, Nevada, Colorado and Montana do not license environmental health specialists. These items will be discussed during the June 13, 2001 board conference call.**

## CONTINUING EDUCATION

**Marcie McGinty reviewed the continuing education procedure with the Board. She stated that information on the continuing education requirements is public information. However, calls from licensees requesting information on individual cycles and hours needed, must be submitted in writing.** During renewal, an audit is performed wherein 10% of the licenses are required submit verification of meeting the continuing education requirement. Last year twelve (12) licensees were audited.

**Ms. McGinty asked how the Board would like to handle licensee requests for the approval of courses not on the approved list.** The Board informed her if a board meeting was scheduled during a reasonable time period; bring it before them at the meeting for review. If the Board is not meeting, please email the information to all of the board members for their review and determination.

**Moved by Jean Hughes, seconded by Bob Erickson and carried that the FDA Electronic Report Training course be approved for five (5) hours of continuing education credit.**

**The Troubleshooting Septic Systems and Installing Alternative Septic Systems course is pre-approved as a sponsor. No board action necessary as the course**

## BOARD MEETINGS AND EXAMINATION DATES FOR 2001

The following board meeting and examination dates were established for 2001:

June 13, 2001 – conference call – election of officers 10:00 a.m.

October 24, 2001 – board meeting and examination 9:30 a.m.

March 12, 2002 – board meeting and examination 9:30 a.m.

## REVIEW FILES

The Board terminated the following trainee application files for lack of activity:  
EHST –247 and EHST-242.

## EXAMINATION CANDIDATES

One (1) applicant took the Registration of Sanitarian Examination on March 13, 2001 and

## LICENSES ISSUED

Brian Crawford	EHST-308
Lee D. McLaughlin	EHS-306
Jimmie V. Lane Jr.	EHS-307
Laura L. Simpson	EHS-309

## NEHA EXAMINATION AGREEMENT

The Board reviewed the NEHA examination agreement, noting changes that have been made and signed the agreement.

NEHA requested the Board send them a current list of licensees for a mailing they want to do advising the licensees of their “Open Window” policy to become nationally registered. The Board requested the Bureau provide the list to them for their mailing.

Moved by Bob Erickson, seconded by Jean Hughes and carried to adjourn the meeting at 3:00 p.m.